



**2010 EXPRESSION OF INTEREST FORM**  
**School Based Apprenticeship**  
**School Based Traineeship**

**Fax to Career Links** on 49 569517

**From:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Please read the information on the back of this form before completing this expression of interest.**

**Career Advisers:** Fax front page to Career Links. Keep original document for your records. Give a copy to the student.

**Students:** Complete this form thoroughly and neatly in your own handwriting. Incomplete forms will be returned.

**Every section is compulsory and MUST be completed**

Student FULL Name	First	Middle	Surname
Student Address			
Student Phone Number	Home:	Mobile:	
Student Email Address			
Student Date of Birth			Male    Female (Please circle)
Are you from a culturally or linguistically diverse background? YES                  NO	Are you an Aboriginal or Torres Strait Islander student? YES                  NO	Do you have a disability? YES                  NO	
School enrolled for Year 10 2009			
School enrolled for Year 11 2010			
Board of Studies Number			
Parent Contact Details	Name:	Work/Mobile:	
	Email address:		
Name of SBAT Certificate I am interested in (see <a href="http://www.sbatinnsw.info">www.sbatinnsw.info</a> )			
I have an employer who is willing to employ me as a SBAT YES                  NO (Please circle)	Business Name:		
	Contact Name:		
	Address:		
	Phone:		
	Email:		
Briefly describe your interest in this type of traineeship			
What are you hoping to do when you have completed the Higher School Certificate?			

**Student:** I have read the information on the back of this form and researched [www.sbatinnsw.info](http://www.sbatinnsw.info) to find the SBAT that I wish to pursue. I have discussed my choices with my Career Adviser & parents and have applied/will apply for the appropriate VET course as part of my HSC. I agree to my details being passed on to Group Training Companies if applicable

Student Signature _____
Parent Signature _____

**Career Adviser/ School Principal:** I have discussed SBAT's and the commitment required to complete the SBAT and HSC with this student and support their EOI.

Career Adviser Signature _____
Principal Signature _____

## PLEASE READ THESE IMPORTANT POINTS PRIOR TO COMPLETING THE EXPRESSION OF INTEREST FORM

**School Based Traineeships** require students to undertake a minimum of 100 days paid work, formal study towards the traineeship certificate course while at the same time completing the Higher School Certificate. School Based Traineeships can start after the School Certificate in Year 10 and are completed by 31st December of the Higher School Certificate year.

**School Based Apprenticeships** start after the School Certificate in Year 10. The student will work a minimum of one 8 hour day per week with the Employer until the end of Year 12 and then full time for the following 3 years until the apprenticeship is completed. The student will be enrolled in a Certificate III/IV level course as a subject for the HSC.

*It is essential that students speak to their Career Adviser about their subject choices for Year 11 and 12 before putting in an expression of interest. Career Advisers will help students apply for the appropriate course at School or TAFE and will reinforce the commitment required to undertake a SBAT as part of the Higher School Certificate.*

**PLEASE NOTE:** Additional costs may be incurred for a School Based Apprenticeship/Traineeship if you attend a Non-Government school. Please speak with your Career Adviser to have this explained to you **prior** to lodging this EOI.

Expressions of Interest forms may be given to Group Training Companies or other Training Providers to enable a student to have more chances of obtaining a SBAT.

### Completion of this Expression of Interest (EOI) form

- Before completing this form meet with your Careers Adviser and Parents to discuss if an SBAT will fit as part of your HSC.
- Visit [www.sbatinnsw.info](http://www.sbatinnsw.info) to read about the SBAT's that can be studied as part of the HSC.
- By completing this form you are expressing an interest in a School Based Apprenticeship/Traineeship (SBAT).
- An expression of interest means you are interested in pursuing a School Based Apprenticeship/Traineeship in this area of work – **it is NOT A JOB APPLICATION.**
- **Please complete the form neatly and thoroughly in students own handwriting** after discussing with your parents and your school career adviser. Please ensure you use an appropriate/suitable email address.

SBAT positions are highly competitive. Students are encouraged to find their own employer to increase their chances of successfully gaining a School Based Apprenticeship/Traineeship position. Potential Employers are welcome to attend the information sessions.

### Application Process

When Career Links is notified of available positions the process will be as follows:

1. Positions will be advertised directly to students via email who have submitted an EOI with details of how to apply
2. Careers Advisers and parents will receive an email notifying them that the position is available so they can support the student through the application process.

Employers select their staff through a variety of selection methods. These include written or online applications, group & individual interviews and assessment testing. Depending on the industry, some employers may ask students to undertake a work experience to assess their suitability for the industry and their business. This also works in reverse as the student has the opportunity to see if they really like that type of work. If this is requested it will be undertaken in one of the four weeks directly following the School Certificate. The School will provide work experience insurance if this is the case.

### Sign Up and the training contract

Students who are successful in gaining a SBAT will be required to sign a training contract with an Apprenticeship Centre for the duration for the apprenticeship/traineeship. Full details will be provided to successful applicants. Please direct enquiries to the Programme Coordinators at Career Links on 49568 468 and mention the subject or trade area you are interested in.