

STUDENT SOURCED HOST for
WORK PLACEMENT REQUEST FORM

FORM DUE BACK 6 WEEKS PRIOR TO PLACEMENT

DATE DUE : _____

Please Note:

Student must obtain an agreement and signature from the host employer prior to completing and submitting this form. No employer signature = No Work Placement.

NB: For NEW HOSTS must be submitted min. 6 weeks before placement can commence.

STUDENT DETAILS

Name: _____

Address: _____

DOB: _____ Parent/Carer Name: _____ Mobile: _____

Gender: Male Female Current year: Year 10 Year 11 Year 12

Home Phone: _____ Student Mobile: _____

Student Email: _____

Home School/& TAFE: _____

Teacher: _____

PLACEMENT DETAILS - TEACHER

Please tick one of the following courses:

- | | | | |
|---|---|---|----------------------------------|
| <input type="checkbox"/> Automotive | <input type="checkbox"/> Business Services | <input type="checkbox"/> Construction | <input type="checkbox"/> IT |
| <input type="checkbox"/> Electro technology | <input type="checkbox"/> Entertainment | <input type="checkbox"/> Hospitality- stream: _____ | |
| <input type="checkbox"/> Retail | <input type="checkbox"/> Metals and Engineering | <input type="checkbox"/> Primary Industries | <input type="checkbox"/> Tourism |
| <input type="checkbox"/> Other _____ | | | |

PLACEMENT DATES: _____

HOST EMPLOYER DETAILS (Please print clearly)

Business name: _____ Contact person: _____ (full name)

Address: _____ Suburb: _____

Phone: _____ Mobile: _____

Email: _____ Fax: _____

Relationship to student/student's family: _____

How was contact made? Phone Email In Person Other: _____

Has employer hosted a student for work placement before? Yes No

Date contact made: _____

Employer Signature: _____ Date: _____

Teachers Signature: _____ Date: _____